

District 45 Webservant Report

March 2025

- Met with Digital Communications Committee & discussed website and updating strategies. Additional members are welcome to join. Meet 3rd Tuesdays on zoom.
- February reports posted (I don't see January reports anywhere)
- Posted Logo contest flyer on website
- Made a few changes to front page
- The website needs to be renewed in April – I will contact the treasurer to arrange payment

District Email addresses

Our website includes an unlimited number of email accounts that can be set up. Using the District email address for official correspondence is encouraged as it positively identifies the email as coming from our District servants. It also keeps personal email addresses anonymous. An Auto-replay can be set up, so senders know their email was received.

There is an option to have the emails automatically forwarded to a personal account. This allows users to see when emails have come into the district account, without having to log in to check. When an e-mail is received, users can open the district account to reply.

The following accounts have already been set up:

- adcm@aadistrict45.org
- archives@aadistrict45.org
- btgcoordinator@aadistrict45.org
- dcm@aadistrict45.org
- institutionchair@aadistrict45.org
- litgrapevinechair@aadistrict45.org
- pi-cpcchair@aadistrict45.org
- secretary@aadistrict45.org
- treasurer@aadistrict45.org
- webservant@aadistrict45.org
- workshopchair@aadistrict45.org
- yailiason@aadistrict45.org

If you did not get turnover from the previous panel for your positions e-mail, please contact me and I can reset the password and get you access.

Yours in Service,

Cecil R.

(505) 991-2523

webservant@aadistrict45.org