## District 45 Webservant Report 20250422

- 1. I met with the digital communications committee
- 2. I have gone into the hosting account and the WordPress account started updating contact information, cleaning out obsolete information, and making small updates. This will be an ongoing process.
- 3. We can set up e-mail accounts for any officer or committee that needs to have one. Below is a list of the ones that have already been established. Using the district e-mail account for any correspondence Has several advantages.
  - It preserves anonymity, as your personal e-mail is not exposed when do district business
  - It clearly identifies the correspondence as being from someone in our district
  - it keeps a record of correspondence sent and received that can be passed on to the next person filling that position

If you do not have access to the account belongs to your position or committee, or if you need a new e-mail established, please contact me and we can make that happen.

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